

Journal of Ukrainian Politics and Society

A photograph of a person's hands typing on a laptop keyboard. In the foreground, there is a notebook with a pen resting on it. The image has a blue and white color scheme.

Guide for authors

Harvard Referencing Style

The journal uses American English spelling (such as in “defense,” “color,” “privatization”) and punctuation, but British spelling should be maintained when used in direct quotes.

In-text citations:

Two or more works cited at one point in the text:

If two or more works by different authors or authoring bodies are cited at one point in the text, use a semi-colon to separate them: (Larsen 2000; Malinowski 1999)

The authors should be listed in alphabetical order.

Two or three authors or authoring bodies:

When citing a work by two or three authors or authoring bodies, cite the names in the order in which they appear on the title page: (Malinowski, Miller & Gupta 1995)

Block quotations:

A block quote is a longer quote. It consists of more than about 30 words when using the author-date (Harvard) system. It was stated that:

“If any similar qualitative research is to be undertaken in the future, then stringent controls should be put in place to ensure such statistical anomalies do not occur through lack of methodological rigor, particularly through corruption of data inadequately stored and processes” (Mullane 2006, p.66).

The actual quote is in slightly smaller font and indented from the left hand margin to distinguish it from the surrounding text.

Examples

Books and e-Books

Material Type	In-text	References
Book: Single author	(Wilson 2014) or Wilson (2014) wrote...	Wilson, A 2014, <i>Ukraine crisis: what it means for the West</i> , Yale University Press, New Haven, CT.
Book: 2 or 3 authors	(Menon & Rumer 2015)	Menon, R & Rumer, E 2015, <i>Conflict in Ukraine</i> , MIT Press, Cambridge, MA.
Book: More than 3 authors	(D’anieri et al. 1999) Show only the name of the first author or authoring body, followed by et al.	D’anieri, P, Kravchuk, R, & Kuzio, T 1999, <i>Politics and society in Ukraine</i> , West-view Press, Colorado. Provide the names of all authors in the reference list.

Book: No author	(Fighting Corruption in Transition Economies: Ukraine 2005) When there is no author, the title is used as the first element in the reference	<i>Fighting corruption in transition economies: Ukraine</i> 2005, OECD Publishing, Paris.
Book: Editor	(ed. Velychenko 2007)	Velychenko, S (ed.) 2007, <i>Ukraine, the EU, and Russia: history, culture and international relations</i> , Palgrave Macmillan, London.
Book: 2 or more editors	(eds Howard & Pukhov 2014)	Howard, C & Pukhov, R (eds) 2014, <i>Brothers armed: military aspects of the crisis in Ukraine</i> , CAST, Moscow.
Book: Translator and author	(Von Sacher-Masoch 1994)	Von Sacher-Masoch, L 1994, <i>A light for others and other Jewish tales from Galicia</i> , trans. M O'Pecko, Ariadne Press, Riverside, CA.
Book: Organization as author	(US Government 2014) Abbreviations can be used for long organizational names but be consistent.	US Government 2014, <i>Ukraine and Crimea crisis: the Crimean Tatars and their influence on the triangle of conflict - Russia - Crimea - Ukraine, history of Crimea, Sevastopol, Russian Black Sea fleet</i> , Progressive Management.
Book: Chapter or article in edited book	(Lavrov 2014)	Lavrov, A 2014, 'Russia again: the military operation for Crimea,' in <i>Brothers armed: military aspects of the crisis in Ukraine</i> , eds. C Howard & R Pukhov, CAST, Moscow, pp. 157-187.
Book: Edition other than 1st	(Magosci 2010)	Magosci, R 2010, <i>History of Ukraine: the land and its peoples</i> , 2 nd edn., University of Toronto Press, Toronto.
eBook	(Subtelny 2009)	Subtelny, O 2009, <i>Ukraine: a history</i> , University of Toronto Press, Toronto. Available from: Amazon Digital Services.
Book: Different works by same author in the same year	(Plohky 2014a) (Plohky 2014b)	Plohky, S 2014a, <i>The last empire: the final days of the Soviet Union</i> , Basic Books, New York. Plohky, S 2014b, <i>Ukraine and Russia: representations of the past</i> , University of Toronto Press, Toronto.
Dictionary or Encyclopedia	(Oxford Dictionary)	Do not include this in your reference list.

Journal Articles

Material Type	In-text	References
Journal Article: print	(Shukan 2013)	Shukan, I 2013, 'Intentional disruptions and violence in Ukraine's Supreme Rada: political competition, order and disorder in a post-Soviet chamber, 2006-2012,' <i>Post Soviet Affairs</i> , vol. 29, no. 5, pp. 439-356.

Journal Article: electronic database	(Buzogany 2013)	Buzogany, A 2013, 'Selective adoption of EU environmental norms in Ukraine. Convergence "a la carte," <i>Europe-Asia Studies</i> , vol. 65, no. 4, pp. 609-630. Available from: JSTOR. [27 February, 2015].
Journal Article: 2 or 3 authors	(Petrov, Lipman & Hale 2014)	Petrov, N, Lipman M, & Hale, H 2014, 'Three dilemmas of hybrid regime governance: Russia from Putin to Putin,' <i>Post-Soviet Affairs</i> , vol. 30, no. 1, pp. 1-26.
Journal Article: more than 3 authors	(Gorenburg et al. 2014)	Gorenburg, D, Stroschein, S, Tezcür, G, & Aktürk, S 2014, 'Regimes of ethnicity and nationhood in Germany, Russia, and Turkey,' <i>Nationalities Papers</i> , vol. 42, no. 5, pp. 890-904.

Newspapers

Material Type	In-text	References
Newspaper: print	(Shear 2015)	Shear, M 2015, 'Obama awaits outcome of Ukraine peace talks before deciding on arms,' <i>The New York Times</i> , 10 February, p. A9.
Newspaper: online	(Golts 2015)	Golts, A 2015, 'Russian army facing big problems in Ukraine,' <i>The Moscow Times</i> , 9 February. Available from: < http://www.themoscowtimes.com/ >. [27 February 2015].
Newspaper article: without authors		For newspaper articles where no author is indicated, provide full details of the source in the in-text reference. No entry in the reference list is required.
Media Release	(Solash 2015)	Solash, R 2015, <i>OSCE PA President disturbed by continuing restrictions on Ukraine monitors</i> , OSCE. Available from: < http://www.osce.org/pa/142911 >. [27 February 2015].

Internet sources/Websites

Material Type	In-text	References
Website	(Harvard Ukrainian Summer Institute 2015)	Harvard Ukrainian Summer Institute 2015, <i>About HUSI</i> . Available from: < http://www.huri.harvard.edu/husi/about-harvard-ukrainian-summer-institute.html >. [27 February 2015].

Webpage: no author	(US Relations with Ukraine 2015) Use first few words of the page title	<i>US relations with Ukraine</i> 2015, US Department of State. Available from: < http://www.state.gov/r/pa/ei/bgn/3211.htm >. [27 February 2015].
Webpage: no date	(Lviv, Ukraine, n.d.)	<i>Lviv, Ukraine</i> , n.d. Available from: < http://www.traveloukraine.org/lviv.htm >. [February 27, 2015].
Web-document	The US \$3 billion economic assistance from Russia was not translated into a sustainable policy in Ukraine (IMF 2014, p. 7)	International Monetary Fund 2014, <i>Ukraine: request for Standby Arrangement.</i> Available from: < http://www.imf.org/external/pubs/ft/scr/2014/cr14106.pdf >. [27 February 2015].
Blog Post	(Gorenburg 2015)	Gorenburg, D 2015, 'Half-hearted military assistance to Ukraine will only make things worse,' <i>Russian Military Reform</i> , blog post 11 February. Available from: < https://russiamil.wordpress.com/author/gorenbur/ >. [27 February 2015].
Computer software	(OpenOffice.org 2011)	OpenOffice.org 2011, computer software. Available from: < http://www.openoffice.org >. [27 February 2015].

Lecture Notes

Material Type	In-text	References
Lecture: direct quote	(Tarnawsky 2013)	Tarnawsky, M 2013, <i>Ukrainian literature and culture</i> , lecture notes, Ukrainian Literature and Culture SLAV 218 University of Toronto, delivered September 10, 2013.

Theses

Material Type	In-text	References
Theses: published	(Alexeyev 2012)	Alexeyev, Y 2012, <i>Prospects for application of United States shale gas technology in Eastern Europe: legal, economic and environmental concerns Poland vs. Ukraine</i> , MIT, Cambridge.

Theses: unpublished	(Bennett 2012)	Bennett, H 2012, 'Leverage and limitations of the EU's influence in the Eastern neighborhood: a study of compliance with the EU's justice and home affairs' standards in Georgia, Moldova, and Ukraine,' PhD Thesis, London School of Economics and Political Science. Title is not italicized for unpublished theses
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Legislation and Cases

Material Type	In-text	References
Acts/Statutes	(National Anti-Corruption Bureau of Ukraine 2014)	<i>National Anti-Corruption Bureau of Ukraine</i> (no. 1698-VII, 2014) No full stops at the end of the reference for the Reference List for legislation and cases.
Bills	(Ukraine Freedom Support Bill 2014)	Ukraine Freedom Support Bill, 2014 No italics
Cases	(Oleksander Volkov v Ukraine (2013) 21722/11)	Oleksander Volkov v Ukraine (2013) 21722/11.

Conference Proceedings

Material Type	In-text	References
Conference Paper: online	(Riabchuk 2007)	Riabchuk, M 2007, 'Holodomor: the politics of memory and political infighting in contemporary Ukraine,' in <i>Papers from the 75th-Anniversary Conference on the Ukrainian Famine-Genocide</i> , ed. A Makuch, Harriman Institute, New York, pp. 3-10.
Complete conference proceedings	(CEUR-WS 2011)	CEUR-WS 2011, <i>Proceedings of the 7th International Conference on ICT in Education, Research and Industrial Applications: Integration, Harmonization and Knowledge Transfer, May 4-7, 2011, Kherson, Ukraine</i> , CEUR, Kherson, .Ukraine

Personal Communications

Material Type	In-text
Email, Telephone Call, Interview, etc.	If the information you are referencing was obtained by a personal communication such as a telephone call, interview or email, this should be documented in the text and not added to the reference list. If desired you can add the abbreviation pers.comm. to the reference.

Multimedia Formats

Material Type	In-text	References
DVD	(A Whisper to a Roar 2013)	<i>A whisper to a roar</i> 2013, (DVD), Virgil Films and Entertainment, New York.
Television Programme	(Shaylor 2014)	Shaylor, J (producer) 2014, <i>The situation room</i> (television broadcast), November 13, 2014, CNN.
Audio Podcast	(The Power Vertical 2015)	The power vertical 2015, <i>Episode 6: the second front</i> , Radio Free Europe/Radio Liberty, (podcast), January 2015. Available from: < http://www.rferl.org/content/podcast-the-second-front/26810035.html >. [27 February 2015].
Music track from album	(Shchetynsky 2011)	Shchetynsky, A 2011, 'Requiem et Kyrie,' on <i>Sacred music from Ukraine</i> (CD), Naxos.
Web video	(Medley of Ukrainian Folk Songs 2012)	Medley of Ukrainian folk songs 2012, (video file). Available from: < http://www.youtube.com/watch?v=-1n2J5u150E >. [27 February 2015].
Web-based Image or Figure	(President Petro Poroshenko 2014)	<i>President Petro Poroshenko</i> 2014. Available from: < http://www.bbc.com/news/world-europe-26822741 >. [27 February 2015].

Company Information

Material Type	In-text	References
Company report	(DTEK 2013)	DTEK 2013, <i>Annual report 2013</i> . Available from: < http://dtek.com/library/file/annual-report-2013-pdf-13-mb.pdf >. [27 February 2015].
Company profile	(Datamonitor 2013)	Datamonitor 2013, <i>SCM Group: Ukraine's leading financial and industrial group</i> . Available from < http://www.datamonitor.com/store/Product/scm_group_ukraines_leading_financial_and_industrial_group?productid=ML00013-015 >. [27 February 2015].
Financial data	(Datastream 2012)	Datastream 2012, <i>Biologics market: an overview</i> . Viewed 27 February, 2015. Retrieved from Datastream database.
Industry Report	(IbisWorld 2015)	IbisWorld 2015, <i>Global military aircraft & aerospace manufacturing: market research report</i> . Viewed 27 February, 2015. Retrieved from IbisWorld Database.

Patents and Standards

Material Type	In-text	References
Patent	(Travor et al. 2000)	Travor et al. 2000, <i>Virtual sales personnel</i> , US Patent 6070149.
Standard: Published	(Standards Ukraine 1995)	Standards Ukraine 1995, <i>State building codes of Ukraine: provisions on investigation of emergencies reasons (collapse) of buildings, structures, their parts, and structural elements</i> , DBN B.1,2-1-95, Standards Ukraine.
Standard: Retrieved from a database	(Standards Ukraine 2011)	Standards Ukraine 2011, <i>Standard of tertiary care: program hemodialysis in children with chronic kidney disease of stage V</i> , N.816 23.11.2011. Available from: Registry of Medical and Technological Documents.